

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKES OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, NOVEMBER 29, 2011
4:38 P. M.**

Present: Joe Beima, President, Bill Meints, Treasurer, Judie Gollwitzer, Secretary, Jim Kraut for Management and owners in the audience. Absent: Matt Soldano, Vice President, Guy Cusumano, Director.

The meeting was called to order by the President, Joe Beima at 4:38 P. M. at the clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting was announced, with Notice mailed 14 days in advance and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the Last Board Meeting: MOTION was made by Judie Gollwitzer and seconded by Bill Meints to approve the minutes of the Board meeting of November 1, 2011, as presented.

MOTION PASSED.

MOTION was made by Bill Meints and seconded by Judie Gollwitzer to approve the minutes of the budget workshop meeting of October 31, 2011, as presented.

MOTION PASSED.

REPORTS OF OFFICERS

- A. President- Joe Beima:
 - 1. Annual Meeting: The 2012 annual meeting will be held on February 14 at the Venice Gardens Community Center. Candidacy forms have been mailed to all owners with the 2012 proposed budget.
- B. Vice President-Matt Soldano:
 - 1. Landscaping Update: (Covered under LOW), Bruce Callahan, Tom Davis and Tim Garcia looked at the hedges along Venice East Boulevard. Mr. Callahan reported that the hedge has grown approximately five feet into the County property. Liz Sharpe will inform Artistree to trim the hedge back to the owners property line.
- C. Treasurer – Bill Meints.
 - 1. Financial Report: Bill Meints reviewed the October financial report and stated that the Association has a positive balance of \$17,850.00.
 - 2. 2012 Budget and Assessment: The maintenance fee for 2012 will remain the same as 2011.
 - 3. Correspondence: Covered.
- D. Director-Guy Cusumano: MOTION was made by Bill Meints and seconded by Judie Gollwitzer to appoint Bruce Callahan as the Clubhouse Committee Chair in Guy Cusumano's absence.

MOTION PASSED.

Mr. Callahan will be provided with a set of keys for the clubhouse.

- E. Secretary – Judie Gollwitzer:
 - 1. Clubhouse Storage: Beverly Weltzien reviewed the bids provided by Arbas Group and J2 Solutions.

MOTION was made by Bill Meints and seconded by Joe Beima to approve the proposal from J2 Solutions of \$14,821.00, as amended.

MOTION PASSED.

Keys-Caldwell Management Company Report:

A Property Manager - Jim Kraut

1. Covenant Violations: Covered under LOW.
2. Misc. Items: None.

STANDING COMMITTEE REPORTS: None.

SPECIAL COMMITTEE REPORTS:

- A. Social-Trivia/Game Nights: Trivia will be held in January and there will be a Game Night in February.

UNFINISHED BUSINESS:

- A. Review Action Item List Activity: 1). Pool Heater: to be discussed in January. 2). The bid from J2 Solutions has been approved. 3). The Board is still working with ADT to complete the security project.

NEW BUSINESS:

- A. Homeowners Comments about New Business Agenda Items: 1).Are the Christmas decorations going to be put up this week? 2). Street numbers should be put on the pool side of the clubhouse.

Adjournment: MOTION was made by Bill Meints and seconded by Judie Gollwitzer that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 4:50 P. M. The next Board Meeting is scheduled for January 3, 2011, after the Lake of the Woods Board meeting at 1:30 P. M., at the Lakes of Jacaranda Clubhouse.

Respectfully submitted,

James S. Kraut
For the Secretary