

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, APRIL 5, 2016
1:30 P. M.**

Present: Thomas Gaines, President, Barbara O'Brien, Secretary, Dave Smith, Treasurer, Jerri DeKriek, Director, Jim Kraut for Management and owners in the audience. Absent: Gene Washchuk, Vice President.

The meeting was called to order by the President, Tom Gaines, at 1:30 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Dave Smith and seconded by Barbara O'Brien to approve the minutes of the Board meeting of March 1, 2016, as presented.

MOTION PASSED.

DIRECTOR REPORTS

A. President – Tom Gaines Bruce Callahan.

1. BOD Meeting Schedule: Starting in June, the Board meeting will be moved to the first Friday of the month, at 9:30 A. M.
2. Landscape Discussion: 1). The area near the mail station needs to be cut back. 2). The Landscape Committee will meet with Allan from Artistree to determine what annuals will be planted at the monuments. 3). The County has sent the Association a violation letter for the removal of a protected oak tree. Management has requested that the County provide an address where the purported violation occurred. 4). Board members and Management will meet with a representative from Artistree to learn how to shut off the irrigation system, if needed.

MOTION was made by Dave Smith and seconded by Barbara O'Brien to approve the expense of up to \$2,500 for plantings at the monuments and the islands.

MOTION PASSED.

3. 2016 Roads Program: The program for 2016 will begin with RFP sent out in September.

B. Vice President-Gene Washchuk: No report.

C. Treasurer- Dave Smith.

1. Financial Report: The year-end financials are still being reviewed by the CPA. Checks have been signed, as needed.
2. Aging Report: The current aging report is attached and made a part of these original minutes. There are 21 Lots presently past due.

D. Secretary – Barbara O'Brien.

1. Residents Letters: 1). A letter was received regarding 455 LOW. The new owner is remodeling the property. No action will be taken. 2). A complaint has been received about 512 Penny Royal. A violation has been sent. 3). A letter has been received from the owner of 829 Wood Sorrel about oak tree root intrusion and possible tree removal. Management and the President will visit the property and report back to the Board. 4). A complaint has been received regarding the portable basket stand and hoop at 558 LOW. A violation letter has been sent. 5). A complaint has been received about the vegetation

around the gazebo and mail center. Artistree has been contacted about trimming this area. 6). The owner of 456 LOW is requesting permission to trim oak limbs overhanging the home and pool cage of two homes. 7). The raised sidewalk at 584 Fringed Orchid will be ground down or re-poured by the owner.

2. Communications/Directory, Newsletter & Website Calendars: 1). The directory is almost complete. Old directory pages can be taken to Keys-Caldwell to be destroyed. There will be one final review and then printed and distributed by the Block Captains. 2). Newsletter articles are due this week. The LOW newsletter will be published monthly and the LOJ newsletter will be published quarterly. 3). The new authorization form for newsletter and directory distribution will be put on the Association website. 4). The social calendar has been split into two parts: LOW and LOJ.

E. Director – Jerri DeKriek: The Volunteer Luncheon will be held this Sunday, April 10. From 1:00 – 3:00 P. M. There are at least 86 people attending.

F. Keys-Caldwell Management Company Report:
Property Manager - Jim Kraut

1. Covenant Violations: The drive-through was done last Friday and 33 violations were recorded, mostly for dirty roofs, walkways and driveways. A notice will be put in the next newsletter reminding owners to have these areas cleaned.

2. Misc Items: Compliance Committee report: MOTION was made by Dave Smith and seconded by Jerri DeKriek to approve the recommendation of the Compliance Committee that a fine be levied against the owner of 357 Woodvale. The fine of \$1,000 will be added to the statement for that Lot.

MOTION PASSED.

Warren Major has volunteered to serve on the Compliance Committee.

SUB-ASSOCIATIONS

- A. Park Estates: No report.
- B. LOJ: The parking lot should be completed by the end of the week.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: There were eight applications submitted and seven were approved. The one pending ARC is for the removal of an oak tree that requires County approval.
- B. Lakes and Wetlands – Art Bradley: No report.
- C. Disaster Preparedness: The Committee needs more participation from owners to continue.

SPECIAL COMMITTEES REPORTS:

- A. Landscaping: Liz Sharpe: Covered.
- B. Social Update: Judie Gollwitzer: 1). All of the following functions are open to all LOW owners. 2). There were more than 100 attendees at the ISIS lecture at the LOJ clubhouse on March 30. 3). The next lecture will be held on April 27. 4). The antique car show will be held on April 24 in the clubhouse parking lot. 5). Trivia events are being held at the clubhouse.

UNFINISHED BUSINESS.

- A. Pump House: Bids are being solicited.

- B. Cedarwood Mail Station Rehab: The US post office has been contacted about the mailbox area. Design recommendations are being discussed.
- C. Railing Replacement at Cedarwood trailhead: John Vidas is working with Management to complete the repairs.
- D. Common Areas Sidewalk Cleaning: The work has been completed.

NEW BUSINESS:

- A. Cedarwood/Park Estates Repair: MOTION was made by Dave Smith and seconded by Barbara O'Brien to accept the proposal from DeClerq Construction for \$1,170 to replace five heaving sections of the sidewalk around the existing oak tree on the corner, as presented.

MOTION PASSED.

- B. Residents Comments: 1). There is a wrist watch found within the community being held at Keys-Caldwell for the owner to claim. 2). Artistree employees are not mowing certain areas and are not picking up lawn debris, as they should be. 3). There are weekly violations that are not seen during the monthly drive-throughs. These violations should be reported, in writing, to Management.

MOTION was made by Jerri DeKriek and seconded by Barbara O'Brien that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 3:07 P. M. The next meeting of the Board of Directors will be held on May 4, 2016, at the Lakes of Jacaranda clubhouse.

Respectfully submitted,

James S. Kraut,
For the Secretary