

BOARD OF DIRECTORS
LAKE OF THE WOODS (MASTER ASSOCIATION)
575 LAKE OF WOODS DRIVE, VENICE, FL 34293
FRIDAY, 4 November, 2016, 9:30 AM

AGENDA

1. CALL TO ORDER - QUORUM ESTABLISHED
 2. APPROVAL OF MINUTES - BOD MEETING 7 Oct 2016
 3. DIRECTOR'S REPORTS
 - A PRESIDENT GAINES
 1. Mail Station Project
 2. 2016 Roads Project
 3. 2017 Budget Plan Meeting

 - B Vice President Washchuk

 - C Treasurer Smith
Financial Report

 - D Secretary O'brien
Communications

 - E Director DeKriek
 4. Keyes Caldwell Management Reports
 - A. Covenant Violations
 - B. Misc Items
 5. Sub Association Reports
 - A. Park Estates
 - B. Lakes of Jacaranda
 - C. Grassy Oaks II
 - D. Grassy Oaks III
 6. Standing Committee's Report
 - A. Architectural Review -Bruce Callahan
 - B. Lakes and Wetlands Art Bradley
 - C. Disaster Preparedness (DPP)
 7. Special Committee Reports
 - A. Landscape Liz Sharp
 - B. Social Updates
 8. Old Business
 9. New Business - Correspondence / Resident's Comments
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**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
FRIDAY, NOVEMBER 4, 2016
9:30 A. M.**

Present: Thomas Gaines, President, Gene Washchuk, Vice President, Barbara O'Brien, Secretary Jerri DeKriek, Director, Jim Kraut for Management and owners in the audience. Absent: Dave Smith, Treasurer.

The meeting was called to order by the President, Tom Gaines, at 9:30 A. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Barbara O'Brien and seconded by Jerri DeKriek to approve the minutes of the Board meeting of October 7, 2016, as presented.

MOTION PASSED.

As an owner was attending the meeting with his contractors, the President offered him the opportunity to speak. The owner of 659 May Apple Way, (Lot # J252), asked the Board to help with the LP gas storage tank issue that has still not been resolved by the ARC Committee. The President stated that this is not yet a Board issue and advised the owner to go back to the ARC next Monday and submit his remediation plan for review and consideration.

DIRECTOR REPORTS

- A. President – Tom Gaines.
 - 1. Mail Station Project: There is still only one bid that has been submitted, with two contractors refusing to bid.
 - 2. 2016 Roads Project: Bruce Callahan and Bill Meints submitted the packet to be delivered to all affected owners to the Board for review. The packet is attached and made a part of these original minutes. The 150 packets will be delivered next Tuesday, starting at 9:00 A. M.
 - 3. 2017 Budget Planning Meeting: The budget workshop will be held on November 14, at 1:00 P.M. at the offices of Keys-Caldwell. The proposed budget must be mailed by November 18, 2016.
 - 4. 2017 Annual Meeting: There will be two vacancies on the Board that will need to be filled. A candidacy form will be mailed to all owners to self nominate for the vacant positions.

- B. Vice President-Gene Washchuk stated that he has asked multiple owners to run for the Board, without success.

- C. Treasurer- Dave Smith: No report.
 - 1. Financial Report: Information will be covered at the budget workshop.
 - 2. Aging Report: The current aging report is attached and made a part of these original minutes.

- D. Secretary – Barbara O'Brien: Two owner's letters were reviewed.

- E. Director – Jerri DeKriek: No report.

- F. Keys-Caldwell Management Company Report:

Property Manager - Jim Kraut

1. Covenant Violations: The drive-through was done yesterday; there were 45 violations recorded, mostly for dirty roofs, walkways and driveways and weeds in planting beds.
2. Misc Items: None.

SUB-ASSOCIATIONS

- A. Park Estates: No report.
- B. LOJ: No report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: Bruce Callahan submitted his report October 17, which is attached and made a part of these original minutes.
- B. Lakes and Wetlands – Art Bradley: The lakes and wetlands look good. There is a new treatment for the Cara that seems to be working.
- C. Disaster Preparedness: There will be a meeting in the late fall/winter. Equipment inspection was done in preparation for Hurricane Mathew. There does not appear to be much community interest in the program.

SPECIAL COMMITTEES REPORTS:

- A. Landscaping: Liz Sharpe reported that 1). There has been a delay in the planting of the annuals, but they should still be planted by Thanksgiving. 2). Mulch will be put down soon. 3). The landscape contractor has agreed replace some of the failing monument plantings. 4). Artistree is doing a much better job.
- B. Social Update: Judie Gollwitzer reported that 1). Liz Baker is the Chair of the Holiday Dinner Committee, which will meet on November 9. 2). There are already 11 tables reserved for the party, with a deadline of December 1, to attend; The cost of the party is \$46 per person. The party will be held on December 8, starting with cocktails at 5:30 P. M. and dinner at 6:30 P. M.

UNFINISHED BUSINESS.

- A. Walking Path: Repairs need to be done. Management will look for contractors to bid on the work.

NEW BUSINESS:

- A. Correspondence: Covered.
- B. Residents Comments: 1). Volunteers are ready to work on putting up Christmas decorations. 2). The Association needs to purchase new decorations.

MOTION was made by Gene Washchuk and seconded by Barbra O'Brien to spend up to \$2,000 to purchase new Christmas decorations, with the check written to Bruce Callahan.

MOTION WITHDRAWN.

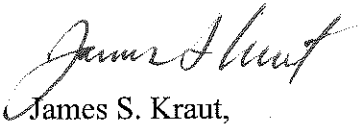
MOTION was made by Gene Washchuk and seconded by Jerri DeKriek that if no additional bids are received for the repairs/renovations of the pump house and gazebo by the November 14, budget workshop, then the proposal received from Ellison Contractors, will be accepted.

MOTION WITHDRAWN.

There being no further business to be brought before the Board, the meeting was adjourned at

11:17 A. M. The next meeting of the Board of Directors will be the budget workshop on November 14, 2016 and the next Board meeting will be held on December 2, 2016, at 9:30 A. M. at the Lakes of Jacaranda clubhouse.

Respectfully submitted,


James S. Kraut,
For the Secretary

**Architectural Review Committee (ARC)
Lake of the Woods of Jacaranda (LOWofJ)**

Date: Oct. 17, 2016

Committee Members Present:

Bruce D. Callahan

Thomas A. Glee

Will Hall

Warry G. May

Cookie Southard

Scott Pfeiffer

Applications Received

<u>Lot No.</u>	<u>Request</u>	<u>Action</u>
J-002	REMOVE TREE	APPROVED
W-045	REPLACE ROOF	APPROVED
J-222	REPLACE SOD, IRRIGATION & LANDSCAPING	APPROVED
J-288	REPAINT HOUSE	APPROVED
J-449	REPLACE LAMBI FRAME & SCREEN	APPROVED
J-583	LANDSCAPING	APPROVED
J-249	REMOVE TREE	APPROVED
J-422	REPAINT HOUSE	APPROVED
PE-014	REPAINT FRONT DOOR	APPROVED
PE-031	REPAINT HOUSE	APPROVED

Lake of the Woods of Jacaranda Homeowners Association, Inc
A/R Aging Summary
As of November 2, 2016

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
LOJ069	0.00	0.00	0.00	0.00	914.73	914.73
LOJ082	0.00	-300.00	0.00	0.00	0.00	-300.00
LOJ201	0.00	0.00	0.00	0.00	300.00	300.00
LOW034	0.00	0.00	0.00	0.00	100.00	100.00
LOW049	0.00	0.00	0.00	0.00	864.53	864.53
LOW086	0.00	0.00	0.00	0.00	1,400.00	1,400.00
LOW119	0.00	0.00	0.00	0.00	228.00	228.00
TOTAL	0.00	-300.00	0.00	0.00	3,807.26	3,507.26

Past due sent 10/19/16

Attorney/Collections

Foresclosure