

**MINUTES OF THE MEETING  
BOARD OF DIRECTORS  
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.  
TUESDAY, JANUARY 5, 2016  
1:30 P. M.**

Present: Bruce Callahan, President, Barbara Hockett, Vice President, Thomas Gaines, Secretary, Gene Washchuk, Treasurer, Judie Gollwitzer, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan, at 1:32 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Tom Gaines and seconded by Barbara Hockett to approve the minutes of the Board meeting of December 1, 2015, as presented.

**MOTION PASSED.**

MOTION was made by Judie Gollwitzer and seconded by Tom Gaines to approve the minutes of the Special Board meeting of December 30, 2015, as presented.

**MOTION PASSED.**

**DIRECTOR REPORTS**

- A. President - Bruce Callahan: No report.
  
- B. Vice President-Barbara Hockett.
  - 1. Landscape Report: The Vice President reported that she is still working with Artistree about responding to owners concerns over common property maintenance.
  
- C. Treasurer- Gene Washchuk.
  - 1. Financial Report: The November financials were provided to the Board.

MOTION was made by Tom Gaines and seconded by Barbara Hockett to rescind the letter of agreement with James A Richardson CPA to perform the financial review of the Association's financial records.

**MOTION PASSED.**

MOTION was made by Gene Washchuk and seconded by Tom Gaines to hire Menchinger and Tyack to perform the financial review of the Association's financial records.

**MOTION PASSED.**

- D. Secretary – Tom Gaines:
  - 1. Communication Process: The process is still developing. Judie Gollwitzer has been a great help with information for the new e-mail database.
  
- E. Director – Judie Gollwitzer: A refund check from the Christmas party has been received by the Board.

## F. Keys-Caldwell Management Company Report:

Property Manager - Jim Kraut

1. Covenant Violations: The drivethru was done on December 30 and 141 violations were recorded. There were three additional violations reported. Owner's who feel that they should not have received a violation letter are encouraged to send their responses to the Board through the management company. Hurricane shutters will be a focus of the January drivethru.
2. Misc Items: Letters will be sent to the owner of J052 and W085, because no rental applications have been submitted.

## SUB-ASSOCIATIONS

- A. Park Estates: 1). Mailbox enhancements have begun. 2). The Park Estates Board is requesting that all PE ARC requests be referred the LOW ARC Committee so that they can be addressed on a scheduled instead of an on demand basis.

MOTION was made Gene Washchuk and seconded by Judie Gollwitzer that the Park Estates ARC requests be referred to the LOW ARC, immediately, but with both Park Estates and Lake of the Woods having the ability to rescind the action at a later date, if necessary.

MOTION PASSED.

The Park Estates Board will send a formal written request to the Lake of the Woods Board.

- B. LOJ: no report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

## STANDING COMMITTEE REPORTS:

- A. Architectural Review: 1). There were two applications submitted.
- B. Lakes and Wetlands – Art Bradley reported that the lakes are in good shape. He asked how often he should send reports for the newsletter. The answer is at least every two months or when important information is available.
- C. Disaster Preparedness: No report.

## SPECIAL COMMITTEES REPORTS:

- A. Landscaping: Liz Sharpe reported that the annuals have been planted and that a new company is still being sought to provide plantings for all monument areas.
- B. Social Update: Judie Gollwitzer reported that the volunteer luncheon will be held in March, Trvia has begun, and the Holiday Dinner Dance was a great success.

UNFINISHED BUSINESS: If owners see anything suspicious or want to report a disturbance, they should call the Sheriff's Department, not the Board or Management.

## NEW BUSINESS:

- A. Board Correspondence: The County Commissioners meeting held at the Robert Anderson Building, on January 12, at 1:30 P. M. will address the proposed cell tower.
- B. Resident Comments: 1). The vacant lot on the corner of Fringed Orchid and Lake of the Woods Drive needs to be better maintained. 2). There are seven homes that have hurricane shutters in place and need to be addressed.

MOTION was made by Tom Gaines and seconded by Judie Gollwitzer that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 2:28 P. M. The next meeting of the Board of Directors will be held on February 2, 2016, at the Lakes of Jacaranda clubhouse.

Respectfully submitted,

James S. Kraut,  
For the Secretary