

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, JUNE 3, 2016
9:30 A. M.**

Present: Thomas Gaines, President, Gene Washchuk, Vice President, Barbara O'Brien, Secretary, Dave Smith, Treasurer, Jerri DeKriek, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Tom Gaines, at 9:30 A. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Barbara O'Brien and seconded by Dave Smith to approve the minutes of the Board meeting of April 5, 2016, as presented.

MOTION PASSED.

DIRECTOR REPORTS

A. President – Tom Gaines.

1. General Comments/Observations: We are all becoming familiar with our new responsibilities and everyone's help is appreciated. Please let the other Board members know if you are leaving town.
2. BOD Continuity Planning: The terms for the President and Vice President expire in 2017. Board members and owners are encouraged to engage friends and contacts to look for volunteers willing to serve.
3. Fine Committee: MOTION was made by Gene Washchuk and seconded by Dave Smith to appoint Bob Baker to the Fining Committee.

MOTION PASSED.

MOTION was made by Tom Gaines and seconded by Dave Smith to appoint Jim Lockwood to the Fining Committee.

MOTION PASSED.

B. Vice President-Gene Washchuk reported that he is the liaison to the Fining Committee but does not have a vote.

C. Treasurer- Dave Smith.

1. Financial Report: The year-end financials have been received. Checks have been signed, as needed. The tax return has been signed.
2. Aging Report: The current aging report is attached and made a part of these original minutes. There are 8 Lots presently past due.

MOTION was made by Jerri DeKriek and seconded by Barbara O'Brien to authorize the Treasurer to invest all monies in excess of the FDIC insured amounts in the financial institution(s) of his choice, as long as the monies are properly insured by FDIC and/or the Federal Government.

MOTION PASSED.

MOTION was made by Tom Gaines and seconded by Dave Smith to waive the late fee applied to 829 Dahoon Circle.

MOTION PASSED.

- D. Secretary – Barbara O’Brien: Deferred.
- E. Director – Jerri DeKriek: No report.
- F. Keys-Caldwell Management Company Report:
Property Manager - Jim Kraut
 - 1. Covenant Violations: The drive-through was done last Tuesday and 43 violations were recorded, mostly for dirty roofs, walkways and driveways and weeds in planting beds. There are four lots that have been recommended for review by the Fining Committee.

MOTION was made by Tom Gaines and seconded by Dave Smith to refer Lots # J109, # J142, # 481, and W110, to the Compliance Committee for review.

MOTION PASSED.

- 2. Misc Items: The owner of Lot # J012, 346 Roseling Circle has removed an oak tree from the common area and the Association has been cited by the County. The Association has notified the County that the violation is being addressed. The Association’s attorney has sent a letter notifying the owner of Lot # J012, that he is responsible to cure the violation, as identified by the County. The owner of Lot # J012, has contacted the Association’s attorney and will submit a plan for curing the violation. The Association will track all monies spent for legal fees and bill them to the owner of Lot # J012.

SUB-ASSOCIATIONS

- A. Park Estates: The Master Association is approving all ARC requests.
- B. LOJ: No report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: There is a stain in the road at the intersection of LakeScene and Lake of the Woods Drive.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: 1). Bruce Callahan submitted the reports for April and May, which are attached and made a part of these original minutes. 2). Taking over review of the Park Estates ARC requests has been well received. 3). There have been problems with contractors putting up their advertising signs, which is a violation of the Association documents. A reminder notice will be put in the newsletter.
- B. Lakes and Wetlands – Art Bradley: 1). The Cara up on the surface on the two North entrance lakes will be addressed in the next few weeks. 2). There are a lot of blockages at the wiers and outflows that need to be removed.
- C. Disaster Preparedness: Jim Schottel: 1). Meetings are being re-established. 2). The green and red ribbon distribution will be reinstated, with the ribbon tied to your garage light to let people know if an owner is ok, (green) or there is a problem, (red). 3). The Block Captain system will also be re-established. 4). Jerri DeKriek will be the Board liaison to the Committee.

SPECIAL COMMITTEES REPORTS:

- A. Landscaping: Dave Smith reported that 1). The area near the gazebo has been mowed. 2). The Board is getting bids for tree removal and trimming in various areas. 3). The Artistree contract will be checked to see what areas should be maintained as part of the contract. 4). The County is clearing the drainage ditch North of the Southwood community.

- B. Social Update: Judie Gollwitzer: 1). They are working on organizing Mahjong teaching classes on July 11 at 10:00 A.M. and July 25, at 10:00 A. M. This information will be included in the next newsletter. 2). Trivia Night attendance is low, but is still scheduled for the fourth Thursday at 6:00 P.M. Attendees are asked to bring an appetizer. 3). Directory: Wait until October and distribute when more owners return. 4). Newsletter: LOW and LOJ have separate newsletters.

UNFINISHED BUSINESS.

- A. Cedarwood Mail Station Rehab: Bids have been provided.
- B. Pump House Project: Bids are being provided.
- C. 2016 Road Projects: Bruce Callahan and Bill Meints will work with Tom Gaines to identify the roads that need to be resealed next and will have that information for the Board to review at the July Board meeting. The work should be done no later than November.

NEW BUSINESS:

- A. Irrigation Violations: An article will be placed in the next newsletter reminding owners of the County watering restrictions.
- B. Residents Comments: 1). The walking path around the lake needs to be repaired/resurfaced. 2). The County needs to do a better job of maintaining the landscaping on Venice East Blvd. Gene Washchuk will contact the County

MOTION was made by Jerri DeKriek and seconded by Dave Smith that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 11:20 A. M. The next meeting of the Board of Directors will be held on July 1, 2016, at the Lakes of Jacaranda clubhouse.

Respectfully submitted,

James S. Kraut,
For the Secretary