

NOTICE
BOARD OF DIRECTORS
LAKE OF THE WOODS HOMEOWNERS ASSOCIATION, INC.
FRIDAY, APRIL 6, 2018
AT THE CLUBHOUSE
575 Lake of the Woods Drive, Venice FL 34293
9:30 A.M.
AGENDA

1. Call to Order and Establish Quorum.
2. Approval of Previous Meeting: March 2, 2018.
3. Meeting Decorum.
4. Reports of Officers:
 - a. President: Jerri DeKriek.
 1. ARC Members.
 2. Tree Removal Guidelines for Park Estates.
 3. Mediation Meeting Lot # W 065
 4. Mediation Compliance Lot # J 340.
 5. Use of Motorcycles.
 6. RV Parking.
 - b. Vice President: Colleen Najm.
 1. Holiday Guideline Proposal.
 - c. Treasurer: Dave Smith.
 1. Financial Report.
 2. Aging Report.
 - d. Secretary: Michael O'Brien.
 1. Mailbox Area.
 2. Status of Complaints and Member concerns/questions.
 3. ARC Use of "Pending".
 - e. Director: Patrick Kopfle.
 1. Parking Stickers Update.
 2. Status of bids: Patch on trail, pad for mailboxes.
5. Keys-Caldwell Reports.
 - a. Covenant Violations.
 - b. Misc. Items.
6. Sub Association Reports.
 - a. Park Estates.
 - b. Lakes of Jacaranda.
 - c. Grassy Oaks II.
 - d. Grassy Oaks III.
7. Standing Committee Reports.
 - a. Architectural Review.
 - b. Lakes and Wetlands: Art Bradley.
 - c. Disaster Preparedness.
8. Special Committee Reports.
 - a. Landscape Committee.
 - b. Lecture Series – Judie Gollwitzer.
 - c. Social Update.
9. Unfinished Business.
 - a. Develop Written Scopes for Board Members.
 - b. Resealing and Crack Filling.
10. New Business
 - a. Association Updates.
11. Correspondence and Owners Comments.
12. Adjournment.

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
FRIDAY, APRIL 6, 2018
9:30 A. M.**

Present: Jerri DeKriek, President, Colleen Najm, Vice President, Dave Smith, Treasurer Michael O'Brien, Secretary, Patrick Kopfle, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Jerri DeKriek, at 9:32 A. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting with Agenda was posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Dave Smith and seconded by Michael O'Brien to approve the minutes of the Board meeting of March 2, 2018, as presented.

MOTION PASSED.

Resignations and Appointments: None.

DIRECTOR REPORTS

A. President – Jerri DeKriek.

1. ARC Members: MOTION was made by Dave Smith and seconded by Patrick Kopfle to approve the members of the ARC Committee as read by the President.

MOTION PASSED.

(For: DeKriek, Kopfle, Najm, Smith. Against: O'Brien).

2. Tree Removal Guidelines for Park Estates: The guidelines were read and will be submitted to the Arc Committee to draft rules for tree removal.
3. Mediation Meeting Lot # W 065: The Association will split the cost of repainting the exterior of the home. Management will schedule the painting of the approved color.
4. Mediation Compliance Lot # J 340: A letter of non-compliance was sent to the owner of the property. The owner has 14 days to respond.
5. Use of Motorcycles: Following the amendment to the Documents in 1999, there is no longer a prohibition on having a motorcycle in the Community.
6. RV Parking: An owner on Purslane Point requested permission to park a guest's RV on the property for three weeks. This request was denied.

B. Vice President-Colleen Najm.

1. Holiday Decorations Guideline Proposal: The approved Guidelines were posted on the Association website.

C. Treasurer- Dave Smith.

1. Financial Report: The 2018 reports are being processed.
2. Aging Report: The current report is attached and made a part of these original minutes.

D. Secretary – Michael O'Brien.

1. Mailbox Area: Deferred.
2. Status of Complaints and Member concerns/questions: All concerns/questions and complaints should be sent to Keys-Caldwell, in writing and should be signed. They will then be forwarded on the Board and/or responsible Committee.

MOTION was made by Dave Smith and seconded by Patrick Kopfle that to enhance communications with owners, a postcard be sent to the owner who originated the concern/question or complaint to inform them that their information was received and is being addressed.

MOTION PASSED.

3. ARC Use of "Pending": After lengthy discussion, no action was taken.

E. Director – Patrick Kopfle.

1. Parking Stickers Update: A second email will be sent to all owners informing them that the stickers are available at the office of Keys-Caldwell, if any owner needs them. The email will also make it clear that the stickers do not replace existing stickers.
2. Status of bids: Patch walking trail: Clarified, multiple bids are needed. Information will be provided to all Board members so that a vote may be taken at the May meeting. Pad for Mailboxes: MOTION was made Michael O'Brien and seconded by Dave Smith to rescind the MOTION from March 2, 2018 approving pavers for the mailbox pad and instead install non-skid tiles that will be even with the walkway leading up to the mailbox area to prevent creating a trip hazard.

MOTION PASSED.

F. Keys-Caldwell Management Company Report:

Property Manager - Jim Kraut

1. Covenant Violations: There were 69 letters generated from the last drive-through, for roofs, number of trees, sidewalk cleaning, weeds in planting beds and hurricane shutters.
2. Misc. Items: MOTION was made by Jerri DeKriek and seconded by Dave Smith to assess a fine of \$100 per day, against Lot # J 579, for having hurricane shutters in place and turn this matter over to the Compliance Committee for review.

MOTION PASSED.

SUB-ASSOCIATIONS

- A. Park Estates: 1). There will be a Spring picnic on May 5.
- B. LOJ: No report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: 1). Tom Gaines presented the Board with the reports from the last three meetings. 2). Copies of the reports are attached and made a part of these original minutes. Mr. Gaines clarified that meetings start at 10:00 A. M. The members speak before the meeting to get organized before the meeting starts. 3). The owner of 615 May Apple Way reported that the contractor who installed the well in the easement has agreed to come back and put it in the proper location, as approved by the ARC Committee.
- B. Lakes and Wetlands – Art Bradley: 1). An alligator was reportedly removed from one of the lakes without request or notification to the Board. Mr. Bradley will provide an article for the next newsletter addressing this issue and advising owners on the proper procedure to be used. 2). Owners on Plantation have removed more of the vegetation around the lake behind Laurel Cherry, without permission from the Board. Management will contact the County to inspect the area.

- C. Disaster Preparedness: Liz Sharpe reported that Chuck Adams, recently retired from Homeland Security, is interested in reactivating the Committee.

Special Committee Reports.

- A. Landscape Committee: Dave Smith reported that 1). He is waiting for the recommendations from Artistree for plantings at the monuments and entry walls. 2). No plantings will be done around the mailbox area until after the tile work is completed.
- B. Lecture Series: Jerri DeKriek read Judie Gollwitzer's report, which is attached and made a part of these original minutes.
- C. Social: Jerri DeKriek read Judie Gollwitzer's report, which is attached and made a part of these original minutes.

Unfinished Business.

- A. Develop written scopes for Board members: Michael O'Brien reported that he is working on this project and will send the information to all Board members prior to the May meeting, where it will be addressed again.
- B. Resealing and crack filling: Patrick Kopfle reported that the contractor is requesting an additional \$24,000 for crack filling. Mr. Kopfle will contact the contractor to set up a meeting to discuss and remeasure the areas in question.

New Business.

- A. Website: Bob Valenziano was concerned that House Bill 1237, concerning website maintenance, may apply to the Association. If so, it would create additional compliance issues for the Association and would require a password protected section for certain information. Mr. Valenziano and Management will verify and report at the May meeting.

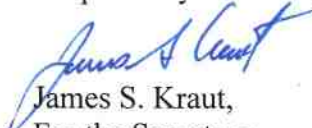
Correspondence and Owners Comments: None.

MOTION was made by Dave Smith and seconded by Michael O'Brien that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 11:15 A. M. The next Board meeting will be held on May 4, 2018, at 9:30 A.M. at the Clubhouse.

Respectfully submitted,



James S. Kraut,
For the Secretary

Lake of the Woods of Jacaranda Homeowners Association, Inc A/R Aging Summary

As of April 5, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
LOW034	0.00	0.00	0.00	0.00	33.76	33.76
LOW069	0.00	0.00	4.37	0.00	0.00	4.37
LOW086	0.00	0.00	9.02	0.00	1,792.76	1,792.76
LOW130	0.00	0.00	9.02	0.00	5.00	14.02
LOW133	0.00	0.00	9.02	0.00	310.00	319.02
LOW145	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ035	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ061	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ064	0.00	0.00	0.02	0.00	0.00	0.02
LOWLOJ069	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ118	0.00	0.00	0.00	0.00	-0.33	-0.33
LOWLOJ140	0.00	0.00	0.02	0.00	0.00	0.02
LOWLOJ154	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ201	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ235	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ281	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ371	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ481	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOJ574	0.00	1,000.00	9.02	0.00	310.00	1,319.02
LOWLOJ613	0.00	0.00	9.02	0.00	310.00	319.02
LOWLOP054	0.00	0.00	9.02	0.00	310.00	319.02
TOTAL	0.00	1,000.00	148.73	0.00	6,102.19	7,250.92

Past due to be sent

Letter of Intent to be sent

Attorney/Collections

Park Estates General Tree Removal Guidelines

From time to time the Park Estates HOA Board of Directors and/or the Architectural Review Committee (ARC) receives requests from PE residents to remove large oak trees. Our oak trees provide Park Estates with an unique atmosphere compared to other neighborhoods which have been cleared to the point of not having any mature trees. The issue of removing our large oak trees is taken seriously by the Board of Directors as well as many residents.

Below are general guidelines the Board of Directors and/or the ARC committee use to determine if an oak tree should be removed. Of course, every tree request is reviewed considering its unique situation upon our community.

All Sarasota County Government laws should be followed. If you are interested in removing another type of tree, please check the list of trees protected by Sarasota County. A permit may be required.

To remove an oak tree, the following is considered by the ARC committee and Board of Directors:

Is the Tree diseased or damaged?

Is the Tree causing any damage to structures on the lot? Can the tree be maintained to avoid potential structural damage, i.e. branches or roots trimmed?

If the tree is removed, what is the plan to "re-landscape" in order to maintain the area's character? Again, neighbors do not want this area to look like it has been "clear-cut."

Are there any other unique considerations in the request?

LOWofJ April Board meeting Social Report

April 6, 2018

LECTURE SERIES:

The last lecture for the season is scheduled for:

Thursday, April 12th

4:00 PM

LOJ Clubhouse

SUBJECT: Mold prevention & Moisture control

NOTE: This speaker, Rick LaPierre, does not sell any products or services. He is knowledgeable about controlling the moisture that can ultimately produce mold in our homes. He is President of a company called the National Association for Moisture Management (NAMM) and is speaking to our community as a favor to me.

SOCIAL:

The upcoming Entertainment planned for Thursday, April 19th, by performer Ken McBride is sold out. The donations collected, after expenses, will be put into a fund earmarked for the Holiday Dinner Dance planned for Saturday, December 8th.

(NEW) SOCIAL ACCOUNT:

Barbara O'Brien and I will open a SOCIAL account today (Friday, April 6) for the LOWofJ Community. Florida's HOA laws prohibit HOA funds from being spent on social activities, therefore, fundraisers have become necessary. The earnings from the two fund raisers, minus expenses, will adequately defray the costs typically incurred at the annual Holiday Dinner Dance.

NOTE: This fund will require two signatures to open. The two-signature rule will apply even if changes are planned to manage the account. This fund will be maintained by the signers and will serve the community privately and not in any way as an HOA function. Barbara, although on the LOJ Board, is co-signing as a resident.

Please report this under the Sub Association Reports.

LOJ FUNDRAISER

The Lakes of Jacaranda will hold a fundraiser to earn funding for social activities for their residents. The plan is to open a SOCIAL account like the one planned for LOWofJ for that purpose.

Architectural Review Committee (A R C)

Lake of the Woods of Jacaranda (L O W of J)

Date: 3/5/18 Time: 10:00

Committee Members Present:

<u>Cookie Sours</u>	<u>Bruce Callahan</u>
<u>Jane DeFries</u>	<u>Thomas Hays (ALT)</u>
<u>Walter A. Man</u>	<u>Rob McCoy</u>
<u>Mr. A. [unclear] (ALT)</u>	<u>[unclear]</u>

APPLICATIONS RECEIVED

Lot #:	Request:	Action:
✓ J223	Tree removal	Approved
✓ J555	Remove Tree	Pending
✓ J223	Replace Roof	Approved
✓ W81	Remove Tree	Approved
✓ J456	HOT TUB	Denied
✓ J431	REPLACE POOL CAGE	Approved
✓ W68	INSTALL POOL	Pending
✓ J180	REPAINT HOUSE	Approved
✓ W006	PAINT DRIVEWAY	Pending
✓ J559	INSTALL HURRICANE SHUTTERS	Approved
✓ J442	PAINT HOUSE	Pending
✓ J428	PAINT HOUSE	Pending

NOTES:

✓ J198	REPLACE ENTRY DOOR	Approved
✓ J198	REPLACE WINDOWS	Pending
W254	INSTALL HURRICANE SHUTTERS	Approved
✓ J434	REMOVE 2 PALM TREES	Approved
✓ J328	REMOVE TREES	Approved

Architectural Review Committee (A R C)

Lake of the Woods of Jacaranda (L O W of J)

Date: 19 March 18 Time: 10 am.

Committee Members Present:

<u>James A. Fines</u>	<u>Rob McCoy</u>
<u>Jessie De Kriedt</u>	<u>Neil Williams</u>
<u>Wm A. McIntosh</u>	<u>Bruce D. Callahan</u>
<u>Cookie Sennel</u>	

APPLICATIONS RECEIVED

<u>Lot #:</u>	<u>Request:</u>	<u>Action:</u>
W65	REPAINT HOUSE	APPROVED
J336	REPLACE WINDOWS & DOORS	APPROVED
J241	REPLACE WELL	PENDING
J339	REPAINT HOUSE	APPROVED
J317	INSTALL TV ANTENNA	APPROVED
W171	REPAINT	APPROVED PENDING
W011	INSTALL SOLAR PANELS	APPROVED
W068	REPAVE DRIVEWAY	APPROVED
J380	PAVE DRIVEWAY	PENDING
W004	PAINT HOUSE	PENDING
J339	FRONT DOOR	APPROVED
J348	REPAVE POOL DECK	APPROVED
W006	DRIVEWAY COLOR	APPROVED
J428	PAINT SAMPLE	APPROVED
J242	PAINT SAMPLE	APPROVED
P039	SOLAR SCREEN	APPROVED
J223	REMOVE TREES	APPROVED
J279	PAINT HOUSE	APPROVED
J227	REMOVE TREE	APPROVED
PE 61	REMOVE TREES	PENDING

NOTES:

