

BOARD OF DIRECTORS  
**LAKE OF THE WOODS OF JACARANDA (MASTER ASSOCIATION)**  
575 LAKE OF THE WOODS DRIVE, VENICE, FL 34293  
WEDNESDAY, 10 JANUARY 2018, 4:00 PM  
**AGENDA**

1. CALL TO ORDER—QUORUM ESTABLISHED
2. APPROVAL OF MINUTES—BOD MEETING, 1 December 2017
3. DIRECTORS' REPORTS
  - A. PRESIDENT, JERRI DE KRIEK
    1. Annual Meeting: Info mailed to all residents; meeting to be held 02/13/18, 6:30 PM. Board applications must have been received by Keys-Caldwell no later than 4 PM, 12/27/17.
    2. House: J142: multiple unrelated occupants; non-functioning car in driveway; property not maintained.
    3. Holiday decoration rules. Colleen Najm & Dawn Smith will canvas some neighbors for suggestions. Hope to have recommendations by February meeting.
    4. Limit the number of letters submitted to the association. Suggested time frame is 1 letter per lot per month. This includes email, text message, or regular mail.
  - B. VICE PRESIDENT, COLLEEN NAJM
  - C. TREASURER, DAVE SMITH
    1. Financials
  - D. SECRETARY, BARBARA O'BRIEN
  - E. DIRECTOR, PATRICK KOPFLE
    1. Due to the weather road repairs originally scheduled for January will be delayed until early February.
4. KEYS CALDWELL MANAGEMENT REPORTS
  - a. Covenant violations
  - b. Miscellaneous Items
5. SUB ASSOCIATION REPORTS
  - a. Park Estates
  - b. Lakes of Jacaranda
  - c. Grassy Oaks II
  - d. Grassy Oaks III
6. STANDING COMMITTEE REPORTS
  - a. Architectural Review
  - b. Lakes and Wetlands
  - c. Disaster Preparedness (DPP)
7. SPECIAL COMMITTEE REPORTS
  - a. Social Updates, Judie Gollwitzer
8. OLD BUSINESS
9. NEW BUSINESS
  - a. Correspondence
  - b. Residents' Comments

**MINUTES OF THE MEETING  
BOARD OF DIRECTORS  
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.  
WEDNESDAY, JANUARY 10, 2018  
4:00 P. M.**

Present: Jerri DeKriek, President, Colleen Najm, Vice President, Barbara O'Brien, Secretary, Patrick Kopfle, Director, Jim Kraut for Management and owners in the audience. Absent: Dave Smith, Treasurer.

The meeting was called to order by the President, Jerri DeKriek, at 4:00 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting with Agenda was posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Barbara O'Brien and seconded by Patrick Kopfle to approve the minutes of the Board meeting of December 1, 2017, as presented.

MOTION PASSED.

Resignations and Appointments: None.

**DIRECTOR REPORTS**

**A. President – Jerri DeKriek.**

1. Annual Meeting: The 2018 annual meeting will be held on February 13, at 6:30 P. M. at the Venice Gardens Community Center.
2. Lot # J142: Multiple complaints include: property not properly maintained, non-functioning car in driveway, dirty roof: MOTION was made by Patrick Kopfle and seconded by Colleen Najm to refer Lot # J142 to the Association's attorney for multiple violations, as soon as possible.

MOTION PASSED.

3. Holiday Decorations Rules: Colleen Najm and Dawn Smith will speak with owners and look at samples to provide a draft of proposed holiday lighting rules and regulations at the March Board meeting.
4. Proposed Rule for Restricting number of letters per owner: MOTION was made by Colleen Najm and seconded by Jerri DeKriek to have the attorney draft a proposed rule limiting owners to writing no more than one letter to the Association on the same subject in a 30-day period.

MOTION FAILED.

(For: DeKriek, Najm. Against: Kopfle, O'Brien).

5. Maintenance of Common Areas on Roseling Circle: The Board will wait for Dave Smith to return to get a better understanding of what items are being maintained by the Association.

**B. Vice President-Colleen Najm: No report.**

**C. Treasurer- Dave Smith.**

1. Financial Report: Management reported that the preliminary 2017 year-end report has been received and the Association is in good financial condition.
2. Aging Report: There is only one lot delinquent more than 1-30 days.

- D. Secretary – Barbara O'Brien: No report.
- E. Director – Patrick Kopfle: 1). The sealcoating project with Asphalt Maintenance Specialists will begin on February 5/6. Streets to be sealcoated and have cracks filled include Cedarwood, Silk Oak, Vista Wood and Woodvale. Notices will be hand delivered to each front door on these streets. Signs will be posted and a meeting will be scheduled with a representative from the sealcoating company and all owners on these four streets. 2). Management will take an inventory of the stickers on-hand and report that information to the Board.
- F. Keys-Caldwell Management Company Report:  
Property Manager - Jim Kraut
1. Covenant Violations: There were 28 letters generated from the last drive-through, mostly for roof and sidewalk cleaning and weeds in planting beds. Letters will also be sent to all owners who still have hurricane shutters in place. A reminder to clean roofs, sidewalks and driveways should be included in the next newsletter.
  2. Misc. Items: MOTION was made by Jerri DeKriek and seconded by Barbara O'Brien to hold a mediation conference with the owner of Lot # J340, on January 23, 2018, at 10:00 A. M., in the Lakes of Jacaranda Clubhouse and authorize the Board present to negotiate the settlement on behalf of the Association.

MOTION PASSED.

MOTION was made by Patrick Kopfle and seconded by Barbara O'Brien to authorize the Association's attorney to offer mediation to the owners of Lot # W065 to resolve the ongoing dispute.

MOTION PASSED.

#### SUB-ASSOCIATIONS

- A. Park Estates: 1). The new President and Secretary are attending this meeting and are interested in using the website to increase communication between the Boards and the owners.
- B. LOJ: No report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

#### STANDING COMMITTEE REPORTS:

- A. Architectural Review: Tom Gaines presented the Board with the reports from the last three meetings. Copies of the reports are attached and made a part of these original minutes.
- B. Lakes and Wetlands – Art Bradley: No report.
- C. Disaster Preparedness: No report.
- D. Social: Judie Gollwitzer reported that 1). The presentation in the clubhouse today was on weaving. It was well attended and very interesting. 2). The presentation in February will be about colors as a part of interior design, which will be given by Barbara O'Brien.

#### UNFINISHED BUSINESS.

- A. 1). Pump House: Tom Gaines reported that he and Hal Holcolm will be making minor repairs to and repainting the pump house. 2). The mailbox area concrete pad will be painted after the sealcoating project is completed.

#### NEW BUSINESS.

- A. Correspondence: Covered.

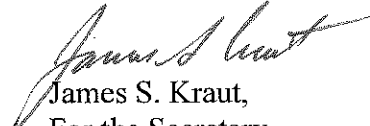
- B. Resident's Comments: 1). Water usage and sprinkler regulations reminders should be added to the next newsletter. 2). The irrigation timers need to be checked and adjusted as needed. 3). Property owners in Plantation have trespassed on LOJ property and are clearing area down to the lake across from 561 and 563. Management will contact the County and the Association's attorney to determine the best course of action. 4). Norm Bosclair will be contacted about the possibility of reviewing the video of the cameras around the clubhouse.

MOTION was made by Barbara O'Brien and seconded by Patrick Kopfle that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 5:17 P. M. The next meeting will be the Annual Meeting held on February 12, 2018, at 6:30 P.M. at the Venice Gardens Community Center.

Respectfully submitted,

  
James S. Kraut,  
For the Secretary





