

NOTICE
BOARD OF DIRECTORS
LAKE OF THE WOODS HOMEOWNERS ASSOCIATION, INC.
FRIDAY, MARCH 2, 2018
AT THE CLUBHOUSE
575 Lake of the Woods Drive, Venice FL 34293
9:30 A.M.

AGENDA

1. Call to Order and Establish Quorum.
2. Approval of Previous Meeting: January 10, 2018.
3. Reports of Officers:
 - a. President: Jerri DeKriek.
 1. Signage at entrances.
 2. Flowers at entrances.
 3. Mailbox area: Floor, handicap parking space, vegetation.
 4. Lot W 133: Rental.
 5. Lot W 130: Car in street.
 - b. Vice President: Colleen Najm.
 1. Holiday Guideline Proposal.
 - c. Treasurer: Dave Smith.
 1. Financial Report.
 2. Aging Report.
 - d. Secretary: Michael O'Brien.
 1. Discuss responsibility assignments to each Board member.
 2. Discuss repository of records.
 3. LOJ role in violations in LOJ.
 4. Road repair method.
 - e. Director: Patrick Kopfle.
 1. Proposal for car stickers.
 2. Status of bids: Patch on trail, pad for mailboxes.
4. Keys-Caldwell Reports.
 - a. Covenant Violations.
 - b. Misc. Items.
5. Sub Association Reports.
 - a. Park Estates.
 - b. Lakes of Jacaranda.
 - c. Grassy Oaks II.
 - d. Grassy Oaks III.
6. Sanding Committee Reports.
 - a. Architectural Review.
 - b. Lakes and Wetlands: Art Bradley.
 - c. Disaster Preparedness.
7. Special Committee Reports.
 - a. Landscape Committee.
 - b. Lecture Series – Judie Gollwitzer.
 - c. Social Update.
8. Unfinished Business.
 - a. 2018 Annual Meeting.
 - b. Resealing and Crack Filling.
9. New Business
 - a. Develop Written Scopes for Board Members.
10. Correspondence and Owners Comments.
11. Adjournment.

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
FRIDAY, MARCH 2, 2018
9:30 A. M.**

Present: Jerri DeKriek, President, Colleen Najm, Vice President, Michael O'Brien, Secretary, Patrick Kopfle, Director, Jim Kraut for Management and owners in the audience. Absent: Dave Smith, Treasurer.

The meeting was called to order by the President, Jerri DeKriek, at 9:35 A. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting with Agenda was posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Colleen Najm and seconded by Patrick Kopfle to approve the minutes of the Board meeting of January 10, 2018, as presented.

MOTION PASSED.

Resignations and Appointments: None.

DIRECTOR REPORTS

A. President – Jerri DeKriek.

1. Signage at Entrances: Will be addressed when Dave Smith returns.
2. Flowers at Entrances: Will be addressed when Dave Smith returns. Excess mulch needs to be removed prior to planting new flowers.
3. Mailbox Area: Should a handicap parking spot be added? Because the Postal Service will deliver to your door if you are unable to get your mail at the mailbox area, it was the consensus of the Board to leave all spaces as regular parking spaces.
4. Lot # W133: A letter was sent to the owner requesting additional information on the occupants of the home. The owner was given 30 days from the date of the letter to respond.
5. Lot # W130: There is no longer a car parking in the street.

B. Vice President-Colleen Najm.

1. Holiday Decorations Guideline Proposal: MOTION was made by Michael O'Brien and seconded by Patrick Kopfle to approve the new proposed Holiday Decorations Guidelines, as presented.

MOTION PASSED.

The Guidelines will be mailed to all owners with a copy of the annual meeting minutes.

C. Treasurer- Dave Smith.

1. Financial Report: The draft 2017 year-end report has been sent to the President and Treasurer for review and approval.
2. Aging Report: The current 2018 report is attached and made a part of these original minutes.

D. Secretary – Michael O'Brien.

1. Discuss responsibility assignments to each Board member: To be assigned by the President.
2. Discuss repository of records of previously approved items by the Board, which have become policy: Mr. O'Brien will assemble all policies from previous minutes to compare with what is published.

3. LOJ role in violations by our members of LOJ: Violations are addressed by the Master Association.
 4. Road repair method: The sealant was applied prior to the crack fill because the two materials react to each other.
- E. Director – Patrick Kopfle.
1. Proposal for car stickers for security: 1). Static stickers can be moved from vehicle to vehicle. 2). LOW, LOJ and PE have different color stickers. 3). The Board will send an email to all owners on the email list reminding them that if that don't have a sticker, they are available at Keys-Caldwell.

MOTION was made by Michael O'Brien and seconded by Patrick Kopfle to purchase additional stickers as needed.

MOTION PASSED.

2. Status of bids: Patch walking trail: one set of bids was received to patch the trail and to put a 1 ½ inch of overlay on the entire trail. Additional bids have been requested. Pad for Mailboxes: MOTION was made by Patrick Kopfle and seconded by Colleen Najm to use pavers to cover the mailbox pad.

MOTION PASSED.

(For: De Kriek Kopfle, Najm, Against: O'Brien).

- F. Keys-Caldwell Management Company Report:
Property Manager - Jim Kraut
1. Covenant Violations: There were 18 letters generated from the last drive-through, for roofs, sidewalk cleaning, weeds in planting beds and hurricane shutters.
 2. Misc. Items: MOTION was made by Michael O'Brien and seconded by Patrick Kopfle to assess a fine of \$100 per day against Lot # J 574, starting today for the poor condition of the landscaping.

MOTION PASSED.

MOTION was made by Jerri DeKriek and seconded by Colleen Najm to authorize the Board member present or the Association's attorney, if no Board member is present, to negotiate the settlement of the mediation hearing with Lot # W065 on behalf of the Association on March 9, 2018.

MOTION PASSED.

SUB-ASSOCIATIONS

- A. Park Estates: 1). There are no new write-ups in Park Estates.
- B. LOJ: Responsibilities are as follows: Michael O'Brien - Tennis Courts, Jim Kutka - Swimming pool, Barbara O'Brien - Clubhouse, Norm Boisclair - Security, Dave Smith Exterior.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: Tom Gaines presented the Board with the reports from the last three meetings. Copies of the reports are attached and made a part of these original minutes.
- B. Lakes and Wetlands – Art Bradley: No report.
- C. Disaster Preparedness: No report. Need someone to Chair and run this Committee.

Special Committee Reports.

- A. Landscape Committee: Dave Smith is working with Artistry as there is no volunteer to Chair the Committee.
- B. Social: Judie Gollwitzer reported that 1). The LOJ Board approved the use of the Clubhouse for three separate events to raise money for the Holiday Dinner Dance. Those events are: a). the garage sale, b). live music event and c). an English High Tea. 2). The Lecture Series will continue with a lecture on March 7, entitled "Organizing Your Home", and on April 12, entitled "Mold Prevention in Our Homes". 3). The cost to print the 2019 directory needs to be added to the 2019 budget. A notice needs to be sent to all owners reminding them to send any updated information for inclusion in the new directory. A photo contest is planned with the winner(s) having their photo included on the new website.

Unfinished Business.

- A. 2018 Annual Meeting: No report.
- B. Resealing and crack filling: The sealing has been completed and the crack filling is underway.

New Business.

- A. Develop written scopes for Board members: Covered.

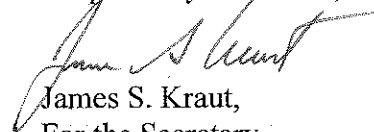
Correspondence and Owners Comments: 1). The sidewalks between the North entrance and the clubhouse need to be cleaned by the Association. 2). All the flowers at the monuments should be replaced on a schedule not just when they die.

MOTION was made by Patrick Kopfle and seconded by Michael O'Brien that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 11:16 A. M. The next Board meeting will be held on April 6, 2018, at 9:30 A.M. at the Clubhouse.

Respectfully submitted,



James S. Kraut,
For the Secretary

Lake of the Woods of Jacaranda Homeowners Association, Inc

A/R Aging Summary

As of March 1, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
LOW029	9.02	0.00	310.00	0.00	0.00	319.02
LOW034	0.00	0.00	33.76	0.00	0.00	33.76
LOW063	9.02	0.00	310.00	0.00	0.00	319.02
LOW069	9.02	0.00	310.00	0.00	0.00	319.02
LOW086	9.02	0.00	310.00	0.00	1,413.76	1,732.78
LOW101	9.02	0.00	310.00	0.00	0.00	319.02
LOW118	9.02	0.00	310.00	0.00	9.02	328.04
LOW123	9.02	0.00	310.00	0.00	0.00	319.02
LOW130	9.02	0.00	310.00	0.00	0.00	319.02
LOW133	9.02	0.00	310.00	0.00	0.00	319.02
LOW145	9.02	0.00	310.00	0.00	0.00	319.02
LOW167	0.00	0.00	10.00	0.00	0.00	10.00
LOWLOJ086	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ035	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ045	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ049	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ059	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ061	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ064	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ066	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ067	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ069	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ079	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ082	0.00	0.00	-300.00	0.00	0.00	-300.00 *
LOWLOJ095	0.00	-300.00	310.00	0.00	0.00	10.00
LOWLOJ102	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ118	0.00	0.00	-0.33	0.00	0.00	-0.33
LOWLOJ140	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ154	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ178	0.00	0.00	-310.00	0.00	0.00	-310.00 *
LOWLOJ201	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ235	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ281	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ315	0.00	0.00	10.00	0.00	0.00	10.00
LOWLOJ345	0.00	-310.00	0.00	0.00	0.00	-310.00 *
LOWLOJ349	0.00	-310.00	0.00	0.00	0.00	-310.00 *
LOWLOJ354	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ371	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ408	0.00	0.00	-310.00	0.00	0.00	-310.00 *
LOWLOJ430	0.00	0.00	2.23	0.00	0.00	2.23
LOWLOJ453	0.00	0.00	0.00	-4.65	0.00	-4.65
LOWLOJ481	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ552	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ574	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ576	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOJ592	9.02	0.00	310.00	0.00	0.00	319.02

Lake of the Woods of Jacaranda Homeowners Association, Inc A/R Aging Summary

As of March 1, 2018

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
LOWLOJ613	9.02	0.00	310.00	0.00	0.00	319.02
LOWLOP064	9.02	0.00	310.00	0.00	0.00	319.02
TOTAL	324.72	-920.00	10,605.66	-4.65	1,422.78	11,428.51

Past due sent 3/2/18

Attorney/Collections

*On ACH and sent check in

Architectural Review Committee (A R C)

Lake of the Woods of Jacaranda (L O W of J)

Date: 5 FEB 2018 Time: 10 AM

Committee Members Present:

<u>James J. [Signature]</u>	<u>Rob McCoy</u>
<u>Cookie [Signature]</u>	<u>Bruce [Signature]</u>
<u>[Signature]</u>	<u>Wanda [Signature]</u>
<u>[Signature]</u>	

APPLICATIONS RECEIVED

Lot #: Request: Action:

Lot #	Request	Action
* J 457	PAINT HOUSE	APPROVED
* J 340	REPLACE POOL HEATER	APPROVED
* J 340	INSTALL TV ANTENNA MOUNTED TO POOL CAGE	PENDING
* J 340	INSTALL RAIN BARRELS	PENDING
* J 340	INSTALL PERGOLA	PENDING
* J 340	INSTALL OUTSIDE VIDEO CAMERAS	PENDING
* J 340	INSTALL SOLAR LIGHTS MOUNTED ON HOUSE	PENDING
J 340	INSTALL THREE (3) NORTH FORK ISLAND PINES	PENDING
* J 340	INSTALL WEATHER STATION ON POOL CAGE	PENDING
* J 456	INSTALL SPA	NOT APPROVED
* J 576	REMOVE 2 PALMS AND REPLACE	APPROVED
* W 004	LANDSCAPE CHANGES	APPROVED
* J 121	PAVER BLOCKS	PENDING
* J 254	WINDOW/DOOR CHANGES	PENDING
* P 2001	REPAINT HOUSE SOME COLOR	APPROVED
* J 110	INSTALL TV ANTENNA	APPROVED
* W 027	REPLACE WINDOWS	PENDING

(17)

Architectural Review Committee (A R C)

Lake of the Woods of Jacaranda (L O W of J)

Date: Feb 19, 2018 Time: 10:00

Committee Members Present:

<u>Cynthia Bonnatant</u>	<u>Walter G. Moore</u>
<u>Nancy Adams</u>	<u>W.H. Gault</u>
<u>Judy Donato</u>	<u>Bruce D. Gussman</u>
<u>Neil Wilson</u>	<u>Rob McCoy</u>
<u>Jeri N. Krieb</u>	<u>Thomas James</u>

APPLICATIONS RECEIVED

<u>Lot #:</u>	<u>Request:</u>	<u>Action:</u>
5117	RENEW LANDSCAPE PLANS	APPROVED
5118	RENEW LANDSCAPE PLANS	APPROVED
5233	REPLACE WINDOWS & DOORS	APPROVED
5613	RANGE/UPDATE TO LANDSCAPE PLANS	APPROVED
DE46	PAINT HOUSE	APPROVED
5215	REPLACE GARAGE DOOR	APPROVED
W117	PAINT HOUSE	APPROVED
5528	PAINT HOUSE	APPROVED
5053	PAINT HOUSE	APPROVED
5053	REPLACE TILE ROOF	APPROVED
5121	DRIVEWAY PAVERS	APPROVED
5330	REPLACE TILE ROOF	APPROVED
5375	DRIVEWAY PAVERS	APPROVED
5060	REPLACE POOL CAGE	APPROVED

NOTES:

14

25
TOTAL