

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, NOVEMBER 3, 2015
1:30 P. M.**

Present: Bruce Callahan, President, Barbara Hockett, Vice President, Thomas Gaines, Secretary, Gene Washchuk, Treasurer, Judie Gollwitzer, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan, at 1:33 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Tom Gaines and seconded by Barbara Hockett to approve the minutes of the Board meeting of October 6, 2015, as presented.

MOTION PASSED.

DIRECTOR REPORTS

A. President - Bruce Callahan.

1. Proxy Mailing: The first proxy count was held today at 12:30 A.M. The next counting will be scheduled for December 1, 2015, before the Board of Directors meeting.
2. 2015 Roads Project Update: Asphalt Restoration Technology Systems, Inc., will begin the resealing of Wood Sorrel, Dahoon and Coral Bean, next Monday (November 9). Notices were hand delivered to all 100 affected houses. The Sheriff's Department, Waste Management, and the Postal Service were notified that the roads will be closed for those two days. The Sheriff's Department has agreed to allow vehicles to be parked along Lake of the Woods Drive.
3. 2016 Budget: The 2016 budget was drafted at the budget meeting today at 11:00 A. M.
4. Misc.: There will be three vacancies on the Board in 2016 and owners were encouraged to volunteer to run for these seats.

B. Vice President-Barbara Hockett.

1. Landscape Report: The Vice President reported that she and Liz Sharpe have met with the new Artistree representative, Allen Williams, to discuss landscaping issues including monument plantings.

C. Treasurer- Gene Washchuk.

1. Financial Report: The September financials were provided to the Board.
2. Delinquencies: The current Aging report is attached and made a part of these original minutes.
3. 2016 Budget: MOTION was made by Gene Washchuk and seconded by Tom Gaines to mail the proposed 2016 budget to all owners.

MOTION PASSED.

Projected operating surplus was used for both operating and reserve funding.

- D. Secretary – Tom Gaines:
1. Communication Process: a). Judie Gollwitzer published the last hard copy newsletter. Future newsletters will be electronically distributed, with hard copies available at the clubhouse and gazebo only. b). Future distribution and of newsletters and other official information was discussed at the budget meeting.
 2. Annual Meeting Preparation: 1). Management will begin asking for volunteers for sign in and ballot counting. 2). Management will invite the Association's attorney to attend the annual meeting. 3). The candidacy form to run for the Board of Directors will be mailed to all owners.
- E. Director – Judie Gollwitzer: 1). The sign up form for the Holiday Dinner Dance is available online. 2). The sign up for e-mail distribution is also available online and can be dropped off at Keys-Caldwell. 3). E-mail blasts will be sent out on the second Tuesday of each month and will contain information from that month's meeting.
- F. Keys-Caldwell Management Company Report:
Property Manager - Jim Kraut
1. Covenant Violations: 1). Management reported that there were 59 lots that were sent letters this month and there are no lots recommended to be sent to the Compliance Committee for review. The drivethru again focused mainly on dirty roofs, sidewalks and driveways.
 2. Misc Items: Covered.

SUB-ASSOCIATIONS

- A. Park Estates: The Association picnic was well attended.
- B. LOJ: Friday Night mixers will be starting soon.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: 1). Bruce Callahan reported that 12 applications were submitted: eight for painting and four for trees. Three sign applications were also presented. Parking for these visits, scheduled for February, will be limited to the side of the street without mailboxes. 2). The new construction on May Apple Way is moving along.
- B. Lakes and Wetlands – Art Bradley reported the lakes are in good shape and that the copper sulfate treatment and the cooler weather have worked well to control the Cara growth.
- C. Disaster Preparedness: Joe Thiel reported that 1). The DPP is using the equipment on hand. 2). The height of the radio antenna on the clubhouse needs to be raised for better reception.

SPECIAL COMMITTEES REPORTS:

- A. Landscaping: Liz Sharpe reported that MRT and other vendors have been contacted to provide planting estimates for the monument areas but none have returned the calls. Artistree has responded and submitted a proposal for plantings at all monuments.

MOTION was made by Bruce Callahan and seconded by Judie Gollwitzer to spend up to \$2,206 for the planting of 300 Geraniums at all monuments.

MOTION PASSED.

- B. Social Update: Judie Gollwitzer reported that December 1, was the deadline to sign up for the Holiday Dinner Dance. Checks can be delivered to Mrs. Gollwitzer.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Board Correspondence: 1). A letter was read from an owner requesting a grant for emergency radio equipment. The Board discussed the proposal and deferred a decision until the equipment was installed. 2). A letter was read from an owner requesting Board response to his questions regarding lake maintenance and dog droppings. Management will send a written response.
- B. Resident Comments: 1). The Board was thanked for doing a great job. 2). The Board needs to look to the future when planning for today. It was suggested that a Strategic Planning Committee be created.

MOTION was made by Barbara Hockett and seconded by Gene Washchuk that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 3:09 P. M. The next meeting of the Board of Directors will be held on December 1, 2015, at the Lakes of Jacaranda clubhouse.

Respectfully submitted,

James S. Kraut
For the Secretary