

**MINUTES OF THE MEETING  
BOARD OF DIRECTORS  
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.  
TUESDAY, MARCH 1, 2016  
1:30 P. M.**

Present: Thomas Gaines, President, Gene Washchuk, Vice President, Barbara O'Brien, Secretary, Dave Smith, Treasurer, Jerri DeKriek, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Tom Gaines, at 1:30 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Gene Washchuk and seconded by Jerri De Kriek to approve the minutes of the Board meeting of February 2, 2016, as presented.

MOTION PASSED.

**DIRECTOR REPORTS**

A. President – Tom Gaines Bruce Callahan.

1. Board Responsibilities: The President distributed and discussed proposed responsibilities for all Board members. The President and Treasurer will oversee the landscaping together with the help of Liz Sharp. The list of responsibilities is attached and made a part of these original minutes.
2. Board Special Workshop: A Board orientation will be held on March 10 at 1:00 P. M. at the offices of Keys-Caldwell.
3. Future Meeting Schedule: The Board will address at a later date.
4. Commercial Business Rules: This area of the documents needs to be updated and needs to include short term and bed and breakfast rentals. Management will contact attorneys and ask for any case law or document revisions that may help the Board.

B. Vice President-Gene Washchuk: No report.

C. Treasurer- Dave Smith.

1. Financial Report: The year-end financials are being reviewed by the CPA.
2. Aging Report: The current aging report is attached and made a part of these original minutes. There are 43 Lots presently past due.
3. Savings Rollover: MOTION was made by Dave Smith and seconded by Jerri DeKriek to renew the CDARs at Stonegate Bank for another 26 and 52 weeks respectively.

MOTION PASSED.

D. Secretary – Barbara O'Brien.

1. Communication: 1). There are ongoing issues with the calendars that will be addressed in a meeting with Bob Valenziano tomorrow. 2). Judie Gollwitzer thanked Gene Washchuk for his hard work on the distribution list and directory. 3). There are plans to publish separate newsletters for LOW and LOJ.

E. Director – Jerri DeKriek: No report.

- F. Keys-Caldwell Management Company Report:  
Property Manager - Jim Kraut
1. Covenant Violations: The drivethrough was done last Friday and 60 violations were recorded, mostly for dirty roofs, walkways and driveways.
  2. Misc Items: Complaints received at the annual meeting will be addressed.

#### SUB-ASSOCIATIONS

- A. Park Estates: No report.
- B. LOJ: No report.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

#### STANDING COMMITTEE REPORTS:

- A. Architectural Review: MOTION was made by Gene Washchuk and seconded by Jerri DeKriek to approve the 2016 ARC Committee members, as presented and attached and made a part of these original minutes.

#### MOTION PASSED.

Bruce Callahan reported that the Arc will continue to meet on the 1<sup>st</sup> and 3<sup>rd</sup> Mondays of each month at the clubhouse. Owners were asked to drop off their applications at either the ARC mailbox or Keys-Caldwell's office.

- B. Lakes and Wetlands – Art Bradley will submit an article for the next newsletter.
- C. Disaster Preparedness: No report.

#### SPECIAL COMMITTEES REPORTS:

- A. Landscaping: Liz Sharpe: 1). Replanting of warranty items is underway but not complete. 2). A proposal for annuals will be presented at the next Board meeting.
- B. Social Update: Judie Gollwitzer: 1). There will be an ISIS lecture at the LOJ clubhouse on March 30 at 1:00 P. M. 2). The catered, invitation only, Volunteer Luncheon will be held on April 10, at 1:00 P. M. at the clubhouse. 3). The antique car show will be held on April 24 in the clubhouse parking lot. 4). A request was submitted for advertisement and signage funds for the upcoming garage sale.

MOTION was made by Dave Smith and seconded by Barbara O'Brien to authorize up to \$170 to be spent on signage and advertising for the community garage sale.

#### MOTION PASSED.

#### UNFINISHED BUSINESS.

- A. Open Items: 1). Mailbox: A catalog has been provided to the Board for replacement of the existing mailboxes. 2). An estimate of \$2,750 to install a screened enclosure around the mailbox area. 3). John Vidas will replace broken railings along the entrance to the walking path next to the mail station. 4). Management will continue to work on proposals for the refurbishment of the pump house roof, siding and painting. 5). Speeding: The Sheriff's Department has agreed to set up speed traps along Lake of the Woods Drive. Additional speed limit signs have also been requested. 6), Judie Gollwitzer is working on the new directory.

#### NEW BUSINESS:

- A. Board Correspondence: None.

- B. Residents Comments: 1). Lot # J261 is running a commercial fishing business out of his home. 2). Lot # ???? 809 Wood Sorrel Lane has commercial vehicles parked in the driveway. 3). The Board was questioned about investing Association money. 4). There is a school bus speeding in the community; it was requested that when the bus number is known that the information be sent to the Management company. 5). Are police vehicles commercial vehicles? Can a waiver be provided? 6). The Association needs to clean the community sidewalks and mail station.

MOTION was made by Dave Smith and seconded by Barbara O'Brien that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 2:57 P. M. The next meeting of the Board of Directors will be held on April 5, 2016, at the Lakes of Jacaranda clubhouse.

Respectfully submitted,

James S. Kraut,  
For the Secretary