

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
TUESDAY, SEPTEMBER 3, 2013
3:00 P. M.**

Present: Bruce Callahan, President, Troy Grieco, Treasurer, Thomas Gaines, Secretary, Helmine Junger, Director, Jim Kraut for Management and owners in the audience.

The meeting was called to order by the President, Bruce Callahan, at 3:05 P. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting was announced, with Notice and Agenda posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Tom Gaines and seconded by Troy Grieco to approve the minutes of the Board meeting of July 30, 2013, as presented.

MOTION PASSED.

REPORTS OF OFFICERS

A. President- Bruce Callahan.

1. Delivery of Smart Shopper Paper: Management was instructed to send a letter to the distributor of the Smart Shopper Paper requesting that mass delivery in Lake of the Woods be halted immediately.
2. Roadway Resealing/Rejuvenation Contracts: MOTION was made by Tom Gaines and seconded by Troy Grieco to enter into negotiations with Asphalt Restoration Technology Systems, Inc., to sign a contract to reseal Section 3, (Penny Royal, Purslane, Roseling Circle, Button Bush and Meadow Beauty).

MOTION PASSED.

3. Vacant Board Position: Owners are asked to submit resumes to Keys-Caldwell, Inc., if they want to be considered to fill the vacant Board positions on the Lake of the Woods and/or Lakes of Jacaranda Board. The Board will hold a meeting to interview all interested candidates on October 13.
4. Easement Acquisitions: Troy Grieco and Bruce Callahan will meet with the owners of the two properties to request the granting of the easements. If successful in the negotiations, a proper survey will be needed for both easements.
5. Artistree: There are various issues that need to be addressed: monument signs are full of weeds. Many tree rings are covered in weeds. The bike trail problems appear to have been addressed.

B. Vice President: No report.

C. Treasurer-Troy Grieco.

1. Financials: Everything looks ok.
2. Delinquencies: The current Aging report was reviewed and is attached and made a part of these original minutes. LOJ072 has filed for bankruptcy so no further action can be taken at this time.
3. Rentals: One rental was approved today by the President.

D. Secretary – Tom Gaines:

3. Workshop for Process Flow: Interviews have been done. A Board workshop will be scheduled to discuss the findings.
4. Annual Meeting Preparations: Mr. Gaines will meet with Keys-Caldwell, Inc. to

discuss the proper notifications for the 2014 Annual Meeting.

3. Newsletter Report: The newsletter has been posted for about a week on the website and the hard copies will be picked up from the printer today and be distributed to all owners.
4. Action List Update: The list is being updated and will be attached to the minutes.
5. Estoppel Process: Keys-Caldwell explained why and how estoppel fees are collected.

E. Director: Helmine Junger:

1. Volunteer Luncheon: Meetings have been held and programs have been printed. The Board was asked to submit a name for volunteer of the year.

E. Keys-Caldwell Management Company Report:

Property Manager - Jim Kraut

1. Covenant Violations: Management reviewed and distributed the latest violation chart. There were 93 letters sent for roof cleaning. Sidewalk and driveway cleaning will be the focus of next month's drivethru.
2. Misc. Items: None.

SUB-ASSOCIATIONS

1. Park Estates: Homes are selling well. One owner is still parking in the street overnight. The signage has been redone, the electrical work has been completed at the mailboxes and the storm drains have been unclogged.
2. LOJ: No report.
3. Grassy Oaks II: No report.
4. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

1. Architectural Review: Bruce Callahan reported that two painting applications were submitted.
2. Lakes and Wetlands – Art Bradley: Aquatic Systems has cleared both outfalls at no charge. Chara is growing on the surface of the two ponds at the North entrance. Artistree needs to be contacted about clearing the access trail. Troy Grieco will have the Artistree representative contact Art Bradley.
3. Disaster Preparedness: Zone information needs to be provided to Judie Gollwitzer for inclusion in the next directory. Steve Hafer's report is attached and made a part of these original minutes.

MOTION was made by Troy Grieco and seconded by Helmine Junger to spend up to \$750.00 to repair the emergency generators.

MOTION PASSED.

4. Directory Update – Judie Gollwitzer: The new directory will be sent to the printer for a test printing and be submitted to the Board for review at the October meeting. The new directory will be in a three ring binder and include two fold- out maps.
5. Security Patrol - Bill Johnson: The patrol will be disbanded if 30 volunteers do not come forward.
6. Webmaster – Bob Valenziano: The August report is attached and made a part of these original minutes. A short version of the report will be provided for the newsletter.

SPECIAL COMMITTEES REPORTS:

- A. Landscaping – Liz Sharp: No report.

- B. Lecture Series: Bill Goetz from the Historical Society of Sarasota will be the next speaker.
- C. Social Update: Preparations for the Holiday Dinner Dance are underway. Tables for 6, 8 & 10 are being organized. The three meals being provided are filet, haddock and Cornish game hen. The event will be held at the Jacaranda Country Club and will cost \$41.00 per person.
- D. Writers Group: Please remove from agenda.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

- A. Correspondence: None.
- B. Owner's Comments: 1). The annual garage sale will be held on October 26, with October 27 as the rain date.

MOTION was made by Troy Grieco and seconded by Tom Gaines that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 4:12 P. M. The next meeting will be held on October 1, 2013, at 3:00 P. M. at the Lakes of Lakes of Jacaranda Clubhouse.

Respectfully submitted,

James S. Kraut
For the Secretary