

NOTICE
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
Friday, August 2, 2019
AT THE LoJ CLUBHOUSE
575 Lake of the Woods Drive, Venice, FL 34293
9:30 A.M.

AGENDA

1. Call to Order and Establish Quorum
2. Approval of Minutes of Previous Meeting: July 5, 2019
3. Review Meeting Decorum
4. Correspondence and Owners Comments
5. Resignations & Appointments
6. Reports of Officers:
 - a. President: Jerri DeKriek
 1. Presentation by Paula Parsons Grubb, Sarasota County water restriction expert
 - b. Vice President, Rob McCoy
 1. Compliance Committee
 2. ARC Information
 - c. Treasurer: Dave Smith
 1. Financials
 2. Landscaping of the Monuments
 - d. Secretary: Mike O'Brien
 1. Robert Rules
 - e. Director: Patrick Kopfle
 1. Painting of monuments
 2. Landscaping of Lake Meredith
7. Keys-Caldwell Reports
8. Sub Association Reports
 - a. Park Estates
 - b. Lakes of Jacaranda
 - c. Grassy Oaks II
 - d. Grassy Oaks III
9. Committee Reports:
 - a. Architectural Review
 - b. Lakes and Wetlands
 - c. Disaster Preparedness
 - d. Landscape Committee
 - e. Communications Committee
 - f. Social Committee
10. Unfinished
 - a. Fence along Plantation boundary
11. New Business
 - a. 2020 budget preparation
12. Adjournment: Next Meeting Date: September 6, 2019

**MINUTES OF THE MEETING
BOARD OF DIRECTORS
LAKE OF THE WOODS OF JACARANDA HOMEOWNERS ASSOCIATION, INC.
FRIDAY, AUGUST 2, 2019
9:30 A. M.**

Present: Jerri DeKriek, President, Rob McCoy, Vice President, Dave Smith, Treasurer, Michael O'Brien, Secretary, Jim Kraut for Management and owners in the audience. Absent: Patrick Kopfle, Director.

The meeting was called to order by the President, Jerri DeKriek, at 9:37 A. M. at the Lakes of Jacaranda Clubhouse. Roll was called and a quorum was established. Proof of Notice of Meeting and Agenda was posted at least forty-eight hours in advance. All motions passed at this meeting were unanimously approved by all Directors present, unless otherwise noted.

Approval of the Minutes of the last Board meeting: MOTION was made by Rob McCoy and seconded by Dave Smith to approve the minutes of the Board meeting of July 5, 2019, as amended by the Secretary. Changes include the following edit to 2, a of the President's report: "Attorney Ulrich provided the answer", and add to 2, d.: that the Board and Management company will provide the Secretary with the meeting minutes where the parking permit was discussed.

MOTION PASSED.

Established Meeting Decorum: Owners need to raise their hand, wait to be recognized by the Chair, and will be able to speak on any Association topic for up to three minutes. Please be respectful and remember we are all neighbors.

Correspondence and Owners Comments: 1). Website Review: The Web Tailors and Linda Wolf provided an onscreen demonstration of what the new LOWofJ website would look like and also showed options for each included Association.

MOTION was made by Michael O'Brien and seconded by Rob McCoy to approve the second down payment of \$1,000 to Web Tailors for website production, as presented.

MOTION PASSED.

2). A monument needs to be constructed that says "Lake of the Woods of Jacaranda" to remind people that there is a master association. Barbara O'Brien and Patrick Kopfle will work together to price and design and the "Lake of the Woods of Jacaranda" sign.

Resignations and Appointments: None.

DIRECTOR REPORTS

A. President – Jerri DeKriek.

1. Presentation from Paula Parsons Grubb, Sarasota County Water Restriction expert: It was the consensus of the Board that Ms. Grubb be invited to attend the 2020 Annual Meeting.

B. Vice President – Rob McCoy.

1. Compliance Committee: Rob McCoy reported that the review meeting will be held on August 13, 2019, at 2:00 P.M. The list of Lots that are to be considered by the Compliance Committee was distributed to the Board and is attached and made a part of these original minutes.

2. ARC Information: The ARC Committee reports for July are attached and made a part of these original minutes. The Committee will begin to include notes and conversations from the ARC meetings for ARC applications.
- C. Treasurer - Dave Smith.
1. Financials: The Association is in good financial shape.
 2. Aging Report: As of July 30, there are 13 Lots at the attorneys' office. Total amount of outstanding fees is \$10,753.22.
 3. Landscaping of Lake Meredith: Artis tree has added an additional monument to their proposal.

MOTION was made by Dave Smith and seconded by Michael O'Brien to accept the monument landscaping proposal from Artis tree, irrigation, and lightning, at a cost not to exceed \$30,000.

MOTION PASSED.

It was pointed out that Grassy Oaks III, does not have a monument sign. Barbara O'Brien was thanked for her fine work on the designing and the painting of the monument signs.

- D. Secretary – Michael O'Brien.
1. Robert's Rules: The Secretary donated a copy of Robert's Rules of Order to the Association and provided handouts of Association information, which are attached and made a part of these original minutes.

MOTION was made by Jerri DeKriek and seconded by Dave Smith to Table discussion on the handout until next months' meeting.

MOTION PASSED.

- E. Director – Patrick Kopfle. (Reported by Jeri DeKriek).
1. Painting of Monuments: Complete.
 2. Landscaping at Lake Meredith: The work will begin in September.
- F. Keys-Caldwell Management Company Report: 1). Report was distributed under the Vice President's report. 2). Owners that are disturbed by dog barking should contact animal control.

SUB-ASSOCIATIONS

- A. Park Estates: No report.
- B. LOJ: The clubhouse roof will be replaced starting next week.
- C. Grassy Oaks II: No report.
- D. Grassy Oaks III: No report.

STANDING COMMITTEE REPORTS:

- A. Architectural Review: Covered.
- B. Lakes and Wetlands – Art Bradley: No report.
- C. Disaster Preparedness: Report attached. Thanks to Michael O'Brien and Vince Surwilo for their inventory work.

MOTION was made by Rob McCoy and seconded by Dave Smith to spend up to \$300 for storage containers to organize supplies and to service the two gas generators.

MOTION PASSED.

(For: McCoy, O'Brien, Smith. Against: DeKriek).

- D. Landscape: Covered.
- E. Communications - Judie Gollwitzer: Reviewed her report, which is attached and made a part of these original minutes.
- F. Social - Judie Gollwitzer: 1). Reviewed her report, which is attached and made a part of these original minutes. 2). Mrs. Gollwitzer purchased a podium at a cost of \$75.88 for use during lecture series events.

MOTION was made by Michael O'Brien and seconded by Rob McCoy to reimburse Judie Gollwitzer \$75.88 for the new podium.

MOTION PASSED.

Unfinished Business.

- 1. Fence Along Plantation Boundary: MOTION was made by Rob McCoy and seconded by Dave Smith that based on the estimate for cost of the fence, that no action be taken and that this item be removed from the agenda.

MOTION PASSED.

New Business.

- 1. 2020 Budget Preparation: The 2020 budget workshop will be scheduled in October.

MOTION was made by Dave Smith and seconded by Rob McCoy that the meeting be adjourned.

MOTION PASSED.

The meeting was adjourned at 11:06 A. M. The next Board meeting will be held on September 6, 2019, at 9:30 A.M. at the Clubhouse.

Respectfully submitted,



James S. Kraut,
For the Secretary

Account #	Homeowner Name	Address	Lot / Block
LOWLOJ300	Thomas Eppler & Jean Eppler	830 Dahoon Circle #LOWLOJ300	/

Type: Pressure Cleaning

Violations Initial Date: 01-30-2019 Level: Third Notice Next Contact: Escalation Date: 04-27-2019

Roof Desc: Clean the roof

01/30/2019 : Level 1 Violation: Pressure Cleaning created by Warren Wood:
 Clean the roof

02/13/2019 : From: jean.eppler <jean.eppler@gmail.com> Sent: Sunday, February 10, 2019 9:36 AM To: K-C Web <kcweb@keys-caldwell.com> Subject: Clean roof and garage doors
 Garage doors are done. Roof will be done in about 30 days. Have to find and hire someone to do this.
 Sent from my Samsung Galaxy smartphone.

02/22/2019 : Violation changes by Warren Wood:
 -level changed from First Notice to Second Notice

03/28/2019 : Violation changes by Warren Wood:
 -level changed from Second Notice to Third notice

04/08/2019 : From: jean.eppler <jean.eppler@gmail.com> Sent: Friday, April 05, 2019 9:51 AM To: K-C Web <kcweb@keys-caldwell.com>
 Subject: 3rd request

First of all never received request number 2. We responded to request #1. The garage door was cleaned the week we received the notice. As to the roof we have a contractor hired to do that but this will not happen until after our new windows are installed. After that the whole house will be pressure washed and then painted. I will fill out that paper work required for that work next week.

Sent from my Samsung Galaxy smartphone.

Violations Initial Date: 01-30-2019 Level: Third Notice Next Contact: Escalation Date: 04-27-2019

Exterior Walls Desc: Clean the garage door

01/30/2019 : Level 1 Violation: Pressure Cleaning created by Warren Wood:
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Account #	Homeowner Name	Address	Lot / Block
LOWLOJ587	Richard Stanley & Jeanne Stanley	705 Fringed Orchid Trail #LOWLOJ587	/

Type: Pressure Cleaning

Violations Initial Date: 01-04-2019 Level: Third Notice Next Contact: Escalation Date: 04-27-2019

Roof Desc: Clean the roof

01/04/2019 : Level 1 Violation: Pressure Cleaning created by Warren Wood:
 Clean the roof

01/30/2019 : Level First Notice violation regenerated by Warren Wood.

01/30/2019 : Violation changes by Warren Wood:
 -level changed from First Notice to Second Notice

03/05/2019 : confused about letter

03/28/2019 : Violation changes by Warren Wood:
 -level changed from Second Notice to Third notice

Account #	Homeowner Name	Address	Lot / Block
LOWLOP033	Joseph Fahey & Catherine Shanley	567 Park Estates Square #LOWLOP033	/

Type: Landscaping

Violations Initial Date: 04-30-2019 Level: Third Notice Next Contact: Escalation Date: 07-28-2019

Weeds Desc: Remove the weeds in the planting beds

04/30/2019 : Level 1 Violation: Landscaping created by Warren Wood:
 Remove the weeds in the planting beds

05/10/2019 : From: Joseph J. Fahey <josephjfahey@gmail.com> Sent: Thursday, May 09, 2019 8:05 AM To: K-C Web
 <kcweb@keys-caldwell.com> Subject: FAHEY/SHANLEY PROPERTY

We will remove the weeds from our planting beds at 567 Park Estates Square, Venice, FL 34293 as per your request of 4/30/2019.

Joe Fahey

Joseph J. Fahey, Ph.D.

Home: 941.497.2050 Mobile: 914.220.2057

One cannot at the same time possess an open mind and a closed heart.

05/28/2019 : Violation changes by Warren Wood:
 -level changed from First Notice to Second Notice

06/28/2019 : Violation changes by Warren Wood:
 -level changed from Second Notice to Third Notice

Account #	Homeowner Name	Address	Lot / Block
LOWLOJ072	SRP Sub LLC	500 Pennyroyal Place #LOWLOJ072	/

Type: Pressure Cleaning

Violations Initial Date: 01-31-2019 Level: Third Notice Next Contact: Escalation Date: 04-27-2019

Roof Desc: Clean the roof

01/31/2019 : Level 1 Violation: Pressure Cleaning created by Warren Wood:
 Clean the roof

02/22/2019 : Violation changes by Warren Wood:
 -level changed from First Notice to Second Notice

03/28/2019 : Violation changes by Warren Wood:
 -level changed from Second Notice to Third notice

Account #	Homeowner Name	Address	Lot / Block
LOWLOJ202	Radu Boezatu & Camelia Boezatu	520 Purslane Point #LOWLOJ202	/

Type: Pressure Cleaning

Violations Initial Date: 02-22-2019 Level: Third Notice Next Contact: Escalation Date: 05-30-2019

Sidewalk Desc: Clean the sidewalk

Account #	Homeowner Name	Address	Lot / Block
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02/22/2019	Level 1 Violation: Pressure Cleaning created by Warren Wood: Clean the sidewalk		
03/28/2019	Violation changes by Warren Wood: -level changed from First Notice to Second Notice		
04/12/2019	mailed in response		
04/30/2019	Violation changes by Warren Wood: -level changed from Second Notice to Third notice		
06/03/2019	From: radu botezatu <iasi9395@hotmail.com> Sent: Thursday, May 30, 2019 12:55 PM To: K-C Web <kcweb@keys-caldwell.com> Subject: Side Walk Cleaning		

To HOA of Lakes Of The Woods of Jacaranda

My name is Radu Botezatu and own the house at 520 Purslane Pt. Venice.

I received your letters regarding power washing/cleaning the side walk in front of my house through my tenants.

I am having a hard time to find a contractor to do the work, I was able to get a contractor to do the work the last week of June.

Please let me know if this is acceptable.

You can contact me through:

e-mail iasi9395@hotmail.com
 phone 586-719-2349
 address 3101 Chesapeake Dr. Sterling Heights MI 48314

Thx

Radu Botezatu

Sent from Outlook

LOWLOJ484	Thomas Crews	722 Silk Oak Drive #LOWLOJ484	/
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Type: Architectural Review Application

Violations	Initial Date:01-23-2019	Level:Third notice	Next Contact:	Escalation Date:04-27-2019
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Did not submit an Architectural Re Desc: Did not get architectural approval for painting house

01/23/2019 : Level 1 Violation: Architectural Review Application created by Warren Wood:
Did not get architectural approval for painting house

02/01/2019 : mailed in response

02/22/2019 : Violation changes by Warren Wood:
-level changed from First Notice to Second Notice

03/28/2019 : Violation changes by Warren Wood:
-level changed from Second Notice to Third notice

Jim

LOWofJ Board Meeting, August 2, 2019

NEW WEBSITE:

Communications:

Judie Gollwitzer

Linda Wolfe

Phil Lootens

Introduce: THE WEB TAILORS

Mallory

Johann

Purpose: Present the new website design concept to the LOWofJ Board of Directors

Reason: To approve plan, select The Web Tailors to move forward and develop our website

Invoice: Approve invoice for future development of site

LECTURE:

January 15 (Wednesday) 1 – 3

End of Life Planning

A recommended lecture by: Terry McNeil, National Cremation Society