

HOA BOARD MEMBER EDUCATION REQUIREMENTS
(Florida Statute §720.3033)

1. **Complete a certification course¹ within 90 days of being elected or appointed.** One of the most important Florida board member requirements is to obtain a certification. This is so all board members are up to speed on applicable regulations. As of July 1, 2024, newly elected or appointed HOA board members must complete an approved educational curriculum within 90 days of their election or appointment. This curriculum includes training related to financial literacy and transparency, recordkeeping, levying of fines, and notice and meeting requirements.
2. Additionally, certification is now valid for only four years. After this period, board members must retake the approved educational curriculum to maintain their certification.
3. For associations with fewer than 2,500 parcels, board members must also complete at least four hours of continuing education annually.

¹ Link to recommended 4-hour certification course: [Certification-Courses](#)